



Our Lady of the Angels Primary School

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ENROLMENT PROCEDURES

Timeline

For Kinder/New Enrolment Applications

1. Submit COMPLETED application with all required documentation to the school office. Please note **original supporting documentation** is required to be shown at this time. Paperwork to be submitted **as soon as possible** or by **Tuesday 21st March at the latest**.
2. Enrolment Committee responds to all applicants with offers of placement in early April.
3. Office staff will contact you to arrange an interview time for you and your child. (conducted in Term 2)
4. Parents will be invited to attend an Information Session in Term 4.
5. Children will visit the school for Orientation Mornings in Term 4. A letter will be posted later in the year with further details.

Checklist for Parents

Please note original documentation is required to be sighted at the time of lodging your application

- Enrolment Application (Form A, B and C) – **BOTH** parents must sign the forms
- Full Birth Certificate – not extract (**original** to be sighted at lodgement)
- Baptism Certificate (**original** to be sighted at lodgement)
- Proof of Residence required at lodgement (latest rates/water notice, driver's licence)
- Copies of all medical and specialist reports pertaining to your child including speech therapy, paediatric reports etc
- A current photo of your child (passport size, etc)
- Up-to-date Immunisation Forms (this can be printed from the government website)
- Passport & Visa (this is required if **child or either parent** is born overseas or are non-Australian citizen).
- Citizenship Certificate (if **child or either parent** is born overseas)
- Your child's latest School Report/Naplan Report (Years 1-6)

NOTE: Applications cannot be accepted unless ALL items noted above are included. It is a Government requirement that a Birth Certificate is included with enrolment applications.

SCHOOL FEES are set by the Catholic Education Diocese of Parramatta Office.

As a guide only, the following are the fees as set for 2023:

PER YEAR	1 st Child	2 nd Child	3 rd Child	4 th Child
Kindergarten	\$1,272.00	\$954.00	\$636.00	NIL
Years 1 – 6	\$1,644.00	\$1,233.00	\$822.00	NIL
Diocesan School Building Levy	\$855.00 Eldest child of each family			

The years fees are to be charged the instalments using the following schedule:-

PER TERM	1 st Child	2 nd Child	3 rd Child	4 th Child
Kindergarten	\$424.00	\$318.00	\$212.00	NIL
Years 1 - 6	\$548.00	\$411.00	\$274.00	
Diocesan School Building Levy	\$285.00			

OLA SCHOOL Based Fees For 2023

Resource Fee K-6

\$306.00 per student

Includes Resource Fee \$150.00
Computer/Tech Fee \$ 78.00
Maintenance Levy \$ 78.00

Activity Fee K-4

\$168.00 per student

Includes Excursion Fee \$ 88.00
DanceFever

Activity Fee 5-6

\$222.00 per student

Includes Excursion Fee \$ 88.00
DanceFever \$ 80.00
CPR Program \$ 54.00

Bathurst Overnight Excursion Yr 5

\$249.00 per student

Canberra Overnight Excursion Yr 6

\$249.00 per student

Sibling Discount on Diocesan Tuition fees

Sibling discounts apply to Diocesan Tuition Fees and are included above at 25% discount for the second child, 50% for the third child and 100% for the fourth and subsequent children attending Catholic systemic schools in the Diocese of Parramatta, Archdiocese of Sydney, Diocese of Wollongong, and Diocese of Broken Bay as well as at St Dominic's College, Kingswood. In addition, principals have the discretion to give a discount of up to 10% on the total diocesan tuition fee where there are siblings attending congregational schools and the principal believes that the financial circumstances of a given family warrant some reduction. Details may be found at: <http://www.parra.catholic.edu.au/Our-Schools/School-Fees/>

Term 1: School Fee Accounts will be issued in Week 2 and due within 31 days

Terms 2 and 3: School Fee Accounts will be issued in Week 1 of those terms.

School Fees may be paid by any of the following:

AUSBPAY BPAY EFTPOS/CREDIT DIRECT DEBIT/PAYMENT PLAN

Diocesan Building Levy

All families with one or more children in a Parramatta Diocesan School or at St Dominic's College, Kingswood are required to pay the annual Diocese of Parramatta Diocesan Building Levy. This levy has replaced the various building levies that parents previously paid to school building funds (managed by either parishes or schools). The levy for 2022 is \$855 per family, payable in three equal instalments of \$278 payments in terms one, two and three.

Diocesan Temporary Residents Education Fee (DTREF) – 2023

The Diocesan Education Fee Temporary Residents for 2023 is \$2,097 per student, payable in three equal instalments of \$689 in terms one, two and three. The fee applies to new students on the following Visa numbers:

173, 400, 401, 402, 405, 407, 408, 410, 411, 415, 416, 417, 420, 456, 457, 462, 476, 482, 485, 497, 580, 590, 600, 601, 651, 884, 944, 956, 976 and 977.